



# Pacific Cascade Middle School ASB Constitution



## Article I

### Name of Organization

- Section 1: This organization shall be called the Associated Student Body of Pacific Cascade Middle School (ASB).
- Section 2: The student mascot shall be the lynx.
- Section 3: The school colors shall be Carolina blue, black and white.
- Section 4: The school motto shall be: “Your choices, your future, your school.”

## Article II

### Purpose

- Section I: The purposes of this organization shall be:
- A. To develop and maintain school’s spirit.
  - B. To provide PCMS students with a voice in the school’ decision-making process.
  - C. To promote a positive school-faculty relationship.
  - D. To assist in the creation of an inviting and safe school environment.
  - E. To conduct fair and effective student elections.
  - F. To support and promote the school’s “HEROES” goals (Health, Excellence, Relationships, Opportunities, Equality, and Safety).

## Article III

### General Powers

- Section 1: The ASB shall have the power to fulfill all necessary duties granted by the PCMS administrators and the Issaquah School Board.
- Section 2: The PCMS administrators shall have the authority to remove any powers vested in the ASB and to veto any decisions made by the ASB, if there is just cause.
- Section 3: Acceptance and implementation of this constitution is contingent upon approval by the ASB officers, the ASB advisor, and the PCMS principal.

## Article IV

### Membership

- Section 1: The ASB shall consist of all students enrolled at PCMS.
- Section 2: All members shall have the privilege of voting in all school-wide elections.

- Section 3: The ASB leadership shall consist of:
- A. Elected Officers (President, Vice-President, Secretary, Treasurer)
  - B. Senators selected through Advisory classes
  - C. Students enrolled in the leadership class
  - D. ASB advisor(s)
- Section 4: All students serving in leadership positions must:
- A. Maintain acceptable citizenship standards.
  - B. Model exemplary behavior, as outlined in the student handbook.
  - C. Purchase an ASB card.
  - D. Adhere to the Issaquah School District drug and alcohol policy.
- Section 5: In addition to the requirements listed in Section 4, all elected officers and senators must:
- A. Be enrolled in the leadership class.
  - B. Maintain a minimum GPA of 3.0.

## **Article V Elections**

- Section 1: Election of President, Vice-President, Secretary, and Treasurer shall be held within 30 days of the end of the school year.
- Section 2: Senate selections shall take place within the first 30 days of the school year.
- Section 3: Elected officers and senators shall serve for a term of one school year.
- Section 4: Elections shall be by secret ballot.
- Section 5: Candidates for elected offices must:
- A. Be enrolled at PCMS
  - B. Have a minimum cumulative GPA of 3.0 and must have earned a GPA of 3.0 or better during the trimester prior to the election.\
  - C. Have no suspensions or expulsion during the previous year.
  - D. Secure a score of 80% or better on each of the three teacher evaluations.
- Section 6: Students entering 8th grade are eligible to run for the offices of President, Vice-President. Students entering 7<sup>th</sup> and 8<sup>th</sup> grade are eligible to run for Secretary, and Treasurer.
- Section 7: Senators must be selected from the advisory class they are enrolled in. Each year Advisory classes will rotate which grade level Senator they are to select.
- Section 10: All elected individuals may be removed from leadership positions at the discretion of the ASB advisor and the PCMS administration, if a violation of the code of conduct occurs (see Article IV, Sections 4 and 5)

- A. Depending on the severity of the offense, the student leader may first be placed on probation.
- B. If the violation is deemed serious, the student leader may be removed immediately from the leadership position.
- C. In all instances, the accused must be notified of the action being taken against him/her and be allowed to stand in his/her own defense.
- D. If the President is removed from office, the Vice-President shall assume his/her responsibilities, and the responsibilities of the Vice-President shall be divided among the remaining officers. If any other officer is removed, his/her responsibilities will be divided among the other officers.
- E. If a senator is removed, the advisory class will vote on a replacement.

## **Article VI**

### **Duties of the Officers**

- Section 1: The President shall:
- A. Preside at ASB meetings.
  - B. Call any special meetings as deemed necessary.
  - C. Serve in an advisory capacity on all ASB committees.
  - D. Attend monthly morning planning meetings.
  - E. Compile and give to the newly elected President a list of suggestions for an improved ASB program.
- Section 2: The Vice-President shall:
- A. Attend all ASB meetings.
  - B. Upon request of the President, preside at any meeting.
  - C. Serve in an advisory capacity on all ASB committees.
  - D. Attend monthly morning planning meetings.
- Section 3. The Secretary shall:
- A. Prepare and keep all records of ASB meetings.
  - B. Supply a record of the ASB minutes to the ASB Bookkeeper.
  - C. Attend to all correspondence.
  - D. Attend monthly morning planning meetings.
- Section 4. The Treasurer shall:
- A. Attend all ASB meetings.
  - B. With the approval of the ASB, attend to the payment of all ASB debts.
  - C. Sign all official monetary documents.
  - D. Attend monthly morning planning meetings.
- Section 5. The Senator shall:
- A. Attend all Senate meetings
  - B. Solicit ideas and feedback from their advisory class
  - C. Report back to the advisory class information from Senate meetings

- Section 6: The ASB advisor shall:
- A. Attend ASB meetings.
  - B. Give advice on all matters concerning school policies.
  - C. Act as an advisor for all ASB committees.

- Section 7: The PCMS administration shall:
- A. Call any special meetings as deemed necessary.
  - B. Assist the ASB advisor.

## **Article VI**

### **Meetings**

- Section 1: ASB meetings will be held as needed in the leadership class. The ASB elected officers shall preside.
- Section 2: Building-wide Senate meetings will be held once a month.
- A. The ASB President or Vice-President shall preside over these meetings.
  - B. Meetings shall be held during advisory class.
  - C. All elected officers and selected senators shall attend.
  - D. Representatives will be responsible for sharing information and soliciting feedback when they return to their advisory classes.
- Section 3: The ASB Secretary shall record the minutes of each meeting and provide a copy of those minutes to the ASB advisor and the PCMS principal.

## **Article VII**

### **Decision-making Process**

- Section 1: All meetings shall be conducted according to parliamentary procedure.
- Section 2: All motions must be made and seconded by members of the leadership class.
- Section 3: Each member of the leadership class shall have one vote at ASB meetings.
- Section 4: A quorum of three-fourths of the leadership class must be in attendance in order for a vote to take place.
- Section 5: A minimum majority of 51% shall be required for passage of all motions.
- Section 6: All decisions must be approved by the PCMS administration. The PCMS principal may veto any motion passed by the leadership class members.

## **Article VIII**

### **Constitutional Amendments**

- Section 1: Amendments to the PCMS Constitution may be proposed through a petition or through a motion made at an ASB or Senate meeting.

- Section 2: Any petition for amendment of the PCMS Constitution must:
- A. Clearly state the proposed change and indicate which article and section would be affected.
  - B. Be signed by one-third of the PCMS student body or by two-thirds of the leadership class members.
  - C. Submitted to the ASB President or the ASB advisor.
- Section 3: Any valid petition shall be debated in the leadership class and a vote shall be taken within one month of the petition's submission. A two-thirds majority shall be required for the passage of an amendment.
- Section 4: Any ASB officer may make a motion to amend the Constitution. A two-thirds majority will be required for the passage of an amendment.
- Section 5: An ASB meeting or Senate meeting may be held at the discretion of the PCMS administration.
- Section 6: All amendments must be approved by the PCMS administration. The PCMS principal may veto any amendment passed by the leadership class members or by the Senate.

**Article IX**  
**Ratification**

- Section 1: This Constitution shall become valid when approved by the ASB Leadership, the ASB advisor, and the PCMS administration.